

LONDON BOROUGH OF CAMDEN

SHARED ICT AND DIGITAL SERVICE JOINT COMMITTEE

TUESDAY, 8TH NOVEMBER, 2016

DECISION SHEET (Issued on Thursday 10th November 2016)

These decisions will be implemented on the expiry of five working days, unless there is a call-in of any of the decisions to the appropriate Scrutiny Committee (for details on how to do this please contact Gianni Franchi on 020 7974 1914), in which case any such decision may not be implemented until the resolution of the call-in process. If no request for call in is received by **Thursday 17th November 2016** then the decisions will be implemented.

Please note that this decision sheet is not the official record of the meeting. The decision sheet is an early note of the decisions that were made that we publish to help the call-in process. Once the minutes are published, the decision sheet is no longer available. The minutes are the official record of the meeting and of the decisions taken. They will be issued shortly. The Committee will be asked to confirm that the minutes are correct at the next available Committee meeting.

PART 1

1. APOLOGIES

There were no apologies.

2. DECLARATIONS BY MEMBERS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA

There were no declarations of interests.

4. ANNOUNCEMENTS

RESOLVED –

THAT Councillor Blackwell be elected as Chair of the Committee for the remainder of the municipal year 2016-17.

5. NOTIFICATION OF ANY ITEMS OF BUSINESS THAT THE CHAIR DECIDES TO TAKE AS URGENT

There were no urgent business.

6. REVIEW OF THE TERMS OF REFERENCE

RESOLVED –

THAT the Terms of Reference be noted

Reasons: For the reason set out above and in the report

7. REVIEW OF THE SHARED DIGITAL SERVICE AND UPDATES ON PROGRESS

RESOLVED –

THAT the report be noted

Reasons: For the reasons set out in the report and above

8. DELEGATION OF DECISIONS FOR THE DESIGN OF THE SHARED DIGITAL SERVICE

RESOLVED –

THAT the design of the Shared Digital service and related follow on work be delegated to the Chief Digital and Information Officer be delegated as follows:

Decisions relating to the design of the Shared Digital Service to include the functional model, the design principles to be adopted and any relevant decisions around staff, consultation and legal matters and to make such decisions (around staff, consultation and legal matters) in consultation with the Management Board in accordance with the Management Board's Terms of Reference.

Reasons: For the reasons set out in the report and above

9. HIGH LEVEL PROCUREMENT APPROACH FOR DATA AND CLOUD SERVICES

RESOLVED –

THAT authority be delegated to the Chief Digital and Information Officer (CDIO) to procure cloud services via a specialist partner to include the formation of a procurement strategy which shall be approved by the Shared Service Management Board. It is expected that this will be based on a Cloud 'First' Strategy agreed across all 3 councils (Camden, Haringey and Islington). The delegation shall cover the implementation of the strategy and the award of the contract itself.

Reasons: For the reasons set out in the report and above

10. DATE OF NEXT MEETING

RESOLVED –

THAT the Committee holds three meetings annually and with future dates to be agreed outside of the meeting.

11. ANY OTHER BUSINESS THAT THE CHAIR DECIDES TO TAKE AS URGENT

There were no other urgent items.

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Decision Sheet ends